

## CROSS IN HAND LAWN TENNIS CLUB – COMMITTEE MEETING MINUTES

Held on Monday 9<sup>th</sup> April 2019 at 19:00

Committee: Chris Groom - Chairman (CG), Nick Andrews of Elevate Tennis Coaching (NA), Rob French – Acting Secretary and Joint Membership Secretary (RF), Helen French – Joint Membership Secretary (HF), Martin Stringell - Provisions Manager (MS), Corrie Huntley – Welfare Officer (CH), John Tetzlaff - Treasurer (JT), Suzie Christie – Club Development (SC), Geoff Mophew – Match/Tennis Secretary + Junior Representative (GM); Tania Spooner – Committee Member (TS)

### 1. Apologies for absence

- JT

### 2. Minutes of last meeting

- The minutes were unanimously approved by the Committee and have been posted on the Club website.

### 3. Specific agenda items

- The LTA registration for 2018/19, which now consists of “5 minimum standards” is complete except for finalising Criminal Records Checks with key individuals including Team Captains. RF and CH advised that good progress has been made and should be complete for during April or early May.
- Regarding the Club Development Plan, there is an upcoming check-in with the LTA representative Tuesday 23<sup>rd</sup> April. Time was also spent on the astro regeneration project, with costings, affordability, potential suppliers and preferred surfaces all discussed. Given the progress, with some more work to be done on LTA or Tennis Sussex funding, it seems possible to complete the work this year. It's the Committee's view that the astro surface is no longer responding to maintenance and is too slippery, with some visiting teams specifically asking not to be booked to play on the astro courts. A set of steps was agreed that will hopefully lead us to a replacement in late August 2019, and if not then soon afterwards.
- Club administration. John Tetzlaff has now stepped down as Treasurer at the end of March, and although payments are still being made by RF and CG and also receipts banked, this is not a situation that can continue for long. Options were discussed but the best alternative is that a new Treasurer from the Club membership steps forward and CG will make a further appeal. The Committee recorded its thanks to John for doing such a great job over the last few years.
- GM joined the Committee meeting for the first time. As did TS. It's great to have new volunteers and new ideas!
- RF/HF informed the Committee that renewals are progressing well, and that income was on par with last year at this time. There have been losses in terms of adult and family membership, but only the expected level at renewal time. Several new members have also joined. Juniors tend to renew much more slowly and Elevate will add non-members surcharges as needed. The move to Clubspark has gone well, with a few outstanding things to sort such as re-creating the email and clubhouse noticeboard lists.  
The 100 Club is short of last year, and the Committee will help to contact those people who have not yet re-joined either the membership or the 100 Club.
- It was agreed to move the Club website to the LTA Clubspark host, which will save the existing hosting fee, create a better court booking and membership application experience and also be easier to maintain. CG and RF will progress this over the next few months. RF/HF will also trial membership payment via Clubspark as again it is simpler to administer, and some members had expected a one-step process rather than having to make a separate bank transfer.
- MS will arrange a new Horam League 2nds Captain to replace Mass Brooks, who has stepped down.

### 4. Standing agenda items

- Safeguarding and Welfare. CH advised by e-mail that no issues have been reported.
- As per the requirements of the current Risk Assessment, RF added a lock to the main electrical cupboard during February. GM has offered to progress electrical testing during April.
- Maintenance, Services and Utilities. RF advised that the fire extinguishers have had their annual service and no new maintenance issues have been reported.
- NA updated that the Elevate coaching programmes have stable numbers attending, both Junior and Adult. Darren Linegar's group will likely not re-join, and the schools are hard to link-up with, but the camps are all planned out and ladders have started. Support for match practice sessions will begin in April and the Committee reviewed Elevate's progress since the start of the contract year and offered its full support.
- There are no outstanding issues with the teams and the Club is fully-stocked with provisions.
- There being no further business, the meeting closed at 20:45hrs.