

CROSS IN HAND LAWN TENNIS CLUB – COMMITTEE MEETING MINUTES

Held on Monday 18th February 2019 at 19:00

Committee: Chris Groom - Chairman (CG), Nick Andrews of Elevate Tennis Coaching (NA/Elevate), Rob French – Acting Secretary and Joint Membership Secretary (RF), Helen French – Joint Membership Secretary (HF), Martin Stringell - Provisions Manager (MS), Corrie Huntley – Welfare Officer (CH), Bryan Hamblin – Match/Tennis Secretary (BH); John Tetzlaff - Treasurer (JT), Suzie Christie – Club Development (SC)

1. Apologies for absence

- JT, MS, CH

2. Minutes of last meeting

- The minutes were unanimously approved by the Committee and have been posted on the Club website.

3. Specific agenda items

- The LTA registration for 2018/19, which now consists of “5 minimum standards” is complete except for finalising Criminal Records Checks with key individuals including Team Captains. The target date is the end of March.
- The minutes of the November 2018 AGM have been agreed by the Chairman and posted to the Club website.
- Regarding the Club Development Plan, there is an upcoming check-in with the LTA representative and discussions were held with regard to the Open Mixed Doubles Tournament which is planned for Sunday 2nd June. More details will be sent to Members in the next Club Newsletter.
- Club administration. John Tetzlaff has indicated that he will step down as Treasurer at the end of March, and CG will make a last call for support from the Members before the Committee look for external options. Geoff Morphew has volunteered to join the Committee as Junior Representative.
- RF/HF led a discussion on the subscription rates for the new year. As advised at the AGM, some categories will move upwards after the freeze last year although some will stay the same for third year in a row. These will be published in due course. It was also agreed that the Junior 8 and Under category would be removed, with a reduction in the Junior 12 and Under rate to reflect this. This will simplify the administration further, as will a move to the Clubspark membership module which is more self-serve and remove the requirement for a separate form. Payments will continue to be outside the online system, which is the same as that already in use for court bookings, for at least the next year.

4. Standing agenda items

- Safeguarding and Welfare. CH advised by e-mail that no issues have been reported, and it was agreed that two signs would be added to the prominent space by the main entrance of the clubhouse. The first would cover first-aid arrangements, including clear advice on the location for the nearest defibrillator, and the second would focus on the court surface, correct footwear, etc.
- As per the latest Risk Assessment, a lock will be added to the main electrical cupboard during February.
- Maintenance, Services and Utilities. The Club electricity contract has been renewed, with the business energy market showing a marked increase in cost. In addition, climate and infrastructure levies are rising. No new maintenance issues have been reported.
- NA updated that the Elevate coaching programmes have stable numbers attending, both Junior and Adult. Several new sessions including a Junior ladder and mini-Oranges are being added to coincide with the weather improving, and the Club has entered the Road to Wimbledon and the LTA inter-club competition. Darren Linegar is unfortunately moving on from Elevate and therefore CIHLTC, and the Committee thanked him for his great contribution to the Club.
- HF/RF advised one returning adult member had been added during February.
- There are no outstanding issues with the teams and the Club is fully-stocked with provisions.
- There being no further business, the meeting closed at 20:35hrs.