

## CROSS IN HAND LAWN TENNIS CLUB – COMMITTEE MEETING MINUTES – JULY 2017

Held on Monday 3<sup>rd</sup> July 2017 at 19:00

Present: Chris Groom - Chairman (CG), Rob French – Acting Secretary and Joint Membership Secretary (RF), Helen French – Joint Membership Secretary (HF), Corrie Huntley – Welfare Officer (CH), John Tetzlaff - Treasurer (JT).

### Agenda:

1. Apologies for Absence
2. Minutes of the last meeting
3. Matters arising/Members issues raised
4. Hon Secretary's Report
5. Honorary Treasurer's Report
6. South Coast Tennis Report
7. Membership Secretary's Report
8. Information Managers Report
9. Maintenance Managers Report
10. Social Secretary's Report
11. Match/Tennis Secretary's Report
12. Welfare Officer's Report
13. Provisions Manager's Report
14. Chairman's Report
15. Any Other Business

### 1. Apologies for absence

Massimo Brooks – Secretary (MB), Bryan Hamblin – Match/Tennis Secretary (BH), Paul Dent (PD) of South Coast Tennis (SCT), Martin Stringell - Provisions Manager (MS), Danielle Cruickshank – Social Secretary (DC)

### 2. Minute of last meeting – unanimously approved by the committee

### 3. Matters arising/Members issues raised

A discussion was held on the potential to move the Sunday afternoon club session due to falling attendance, which has been the subject of comments from some members. This is mainly due to league matches being held on Sunday, but also changing habits and the retirement of some regulars. That said, last week 3 courts were operating for 2 hours. Agreed to continue to monitor but keep as is for now.

A complaint was received from the Sussex League regarding the conduct of a player representing the club. A meeting was held with the person concerned, resulting in a suspension from competition for the remainder of the summer season. Tennis Sussex have agreed that the action is appropriate and the complaint handled correctly, and the matter is considered closed.

### 4. Honorary Secretary's Report – MB (via e-mail)

Club Tournaments - Singles starting to improve in the amount of matches played. CH will look to get Group 2 moving. The American Tournament is this Saturday and MB has e-mailed the membership.

The LTA have informed all clubs as well as their members of the change to Team Membership V's Lite. The committee do not see any additional intervention required from the club.

### 5. Honorary Treasurer's Report - JT

JT covered the club's finances, including receipts and payments. We are on par on expenditure to last year, but there are two major expenses to come in the form of the floodlight work on the astro courts and the two-day court maintenance. CG will also speak to the gardener about the increased charge for hedge-cutting.

Subs and income in general are on track to meet the budget projections.

CG thanked JT once again for his comprehensive report.

The following change in arrangements for the club's Scottish Widows savings account were unanimously approved by the committee -

- The correspondence address will be to the Treasurer's home. Key mail is not getting through when it is delivered to the clubhouse.

- Amanda Gillet and Kirsten Chambers will be removed as signatories to the account.

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### 6. South Coast Tennis report – PD (via e-mail)

The new arrangements for non-member coaching is going well, with a number of adults and juniors converting to full members. There are still a few adults who are just coaching and need to play to progress.

The academy and mini tennis are both progressing well, however junior tournaments are not being supported as they could be at this point in the year.

The committee agreed that it would be useful if PD could provide a diary of events

### 7. Membership Secretary's Report HF/RF + Utilities - RF

There has been a total of nine new members joining, conversions from trials or upgrades of membership types during May and June, and two more adults are in discussions. Subscription rates are currently projected to be above the 16/17 period. In addition, the peg board used in club sessions is now fully up to date.

The one area outstanding is to perform a reconciliation of non-member surcharges, with SCT expected to provide the information soon.

### 8. Information Manager's Report - CG

The website is up to date, except for the most recent updates. RF will provide CG with any changes regarding the junior sessions and CG will provide DC with access so that social events can be updated directly.

DC will take over the club's facebook account and will look at options to create more awareness and attract new members from the local area. CG is also planning to meet one of our members to discuss other PR/marketing activities that the club could pursue.

### 9. Maintenance Manager's Report – Vacant. Input from MB, RF and others.

The new switches for the floodlights have now been installed, and members informed. RF was thanked for organising this work.

In terms of replacing the two blown bulbs on the astro courts, it was agreed that a full day of work would be booked and this would therefore include as much servicing work as possible on all the lights. The maintenance schedule would be re-assessed after that work is complete.

The clubhouse roof leak has been isolated to the sealant shrinking back around one of the plastic roof vents, and all of them will be re-sealed in the next month or so.

Annual Court Maintenance is scheduled for Tuesday 2nd & Wednesday 3rd August. BH has kindly booked all the appropriate courts. MB will be at the club both days to check all proceeds as expected.

### 10. Social Secretary's Report - DC

Great progress has been made already for instance with the Curry Night (first Tuesday of each month), with DC also getting views on the form of the Christmas event.

Deciding how best to organise bar and tea/coffee coverage for e.g. junior tournaments is an ongoing issue, complicated by variable numbers and also whether or not people bring their own refreshments.

### 11. Match/Tennis Secretary's Report – BH (via e-mail)

CH has kindly agreed to take over the captaincy of the Ladies 4<sup>th</sup> team, Elizabeth Winter having moved up to run the 3<sup>rd</sup> team.

The winter league schedules should be available very soon.

### 12. Welfare Officer's Report – CH

No issues reported and medical supplies up to date.

### 13. Provisions Manager's Report – MS (provided in advance of the meeting)

No issues reported and supplies up to date. Summer junior camps approaching.

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### 14. Chairman's report - CG

The outside noticeboard is being renovated and we are working on the sponsor's panel at the front of the club, with new expressions of interest having been received and some past sponsors to remove.

The LTA have announced an investment programme and it involves club's grouping together to make the case for new facilities. It was agreed to let more details unfold and discuss any opportunities that arise.

The rugby club have provided more details of their development, and that they will be installing a new drainage pipe which should help with the rain water which runs down the driveway area. The top of the drive nearest the main road will also be re-surfaced.

CG also thanked Steve Godfrey for using his contacts to get the potholes in the drive filled.

### 15. Any Other Business

Linda and Janie were thanked for maintaining the flower planters at the club and it was agreed that we need to provide more support by watering them in the hot weather. MB will include this in his next note to members.

The next meeting is set for Monday 4<sup>th</sup> September.

**The Meeting closed at 20:015hrs.**